

BOARD OF EDUCATION  
SD NO. 40 (NEW WESTMINSTER)  
SPECIAL OPEN MEETING OF THE BOARD  
AGENDA

Tuesday, February 13, 2024

6:15 pm

School Board Office (In-person & Via Zoom)

811 Ontario Street, New Westminster

The New Westminster School District recognizes and acknowledges the Qayqayt First Nation, as well as all Coast Salish peoples on whose traditional and unceded territories we live, we learn, we play and we do our work.

			Pages
1.	<u>Approval of Agenda</u>	6:15 PM	
<b>Recommendation:</b> <b>THAT the Board of Education of School District No. 40 (New Westminster) adopt the agenda for the February 13th, 2024, Special Open Board meeting.</b>			
2.	<u>School Generated Funds Committee (B. Ketcham)</u>	6:15 PM	2
3.	<u>Reporting Out From In-Camera Board Meeting</u>		
	a. Record of the February 6, 2024 Special In-Camera Meeting. (Report from Special In-Camera SGF).		3
4.	<u>Adjournment</u>	6:30 PM	



Supplement to: **SPECIAL OPEN BOARD MEETING**

Date: February 8, 2024

Submitted by: Bettina Ketcham, Secretary-Treasurer

Item: Requiring Action Yes  No  For Information

Subject: School Generated Funds Update

On Tuesday, February 6, the Board of Education passed a motion at an in-camera meeting to form an ad hoc committee (the "Committee") dedicated to reviewing school-generated funds. School generated funds are where monies received by schools (such as fundraising) are recorded and tracked. The Committee's purpose is to take a closer look at school-generated fund transfers and expenditures for the 2022-2023 school year, with an eye on reviewing how Administrative Procedure 520's (AP520's) implementation aligns with current standards. It is an opportunity to observe how schools presently administer school-generated funds and findings will inform the on-going work and consultation on AP520. The Committee's final recommendations will ultimately help the district improve clarity into how school funds are managed through revisions to AP520 or other related policies.

The following key partners have been invited to participate in the Committee:

- The New Westminster Secondary School Parent Advisory Committee (1 rep.),
- The District Parent Advisory Committee (up to 3 reps),
- The New Westminster Teachers' Union (1 rep),
- CUPE 409 (1 rep.),
- The New Westminster Principals' and Vice Principals' Association (1 rep),
- Senior district staff (2 reps.), and
- The Board of Education (2 reps.)

We expect the Committee's work will take approximately four to five sessions. Upon completing its work the Committee will present its findings at Board of Education meeting at the soonest availability and will subsequently dissolve upon completion of its work. We look forward to working with partners for our community's betterment.



Supplement to: SPECIAL OPEN BOARD MEETING

Date: February 8, 2024

Submitted by: Bettina Ketcham, Secretary-Treasurer

Item: Requiring Action Yes  No  For Information

Subject: Report out of Special In-Camera meeting

Board and staff discussed the concerns raised by the Musical Theatre Program & Admin Procedure 520 Delegation presented at the January 30, 2024 open board meeting. Based on the feedback of this delegation and other speakers, passed the following motion:

THAT the Board of Education of School District No. 40 (New Westminister) strike an ad hoc committee to review school generated fund balance transfer and expenditures for the 2022-23 school year to confirm alignment with Administrative Procedure 520 Fundraising Activities. The committee shall include representation from:

- NWSS PAC,
- DPAC,
- NWTU,
- CUPE 409,
- New Westminister PVPA,
- Senior staff,
- and Board of Education.

This committee will provide a review of their findings and include any recommendations that include process improvements to AP 520 Fundraising Activities and policies that arise.