



ADMIN PROCEDURES MANUAL
Administrative Procedure 310

SUPERVISION OF STUDENTS

Background

The District has the responsibility for the safety and security of students while those students are in its care and custody.

Procedures

1. Principals and all school staff are responsible for effective supervision of students under their care during school and school related activities.
2. Principals are responsible for effective supervision of students during:
 - 2.1 Times when students begin to assemble for classes until their dismissal from schools;
 - 2.2 Morning and afternoon breaks and recesses;
 - 2.3 Noon hour when students are present either for lunch or other activities;
 - 2.4 Times of occasions when students are transported by school buses;
 - 2.5 Extra-curricular activities on the school grounds, in school buildings or away from school but under school sponsorship; and
3. Principals shall co-operate with and assist the community in supporting the orderly and safe conduct of all students on the way to and from schools.
4. All school staff, in order to prevent accidents, shall be constant in their attention to unsafe conditions involving equipment, building and school premises. Care is to be taken to see that unsafe conditions are immediately reported to the Principal.
5. During instructional time student supervision is the responsibility of the classroom teacher.

*Reference: Section 16, 17, 20, 22, 65, 85 School Act
School Regulation 265/89
Collective Agreement*

SD No. 40 (New Westminster)

*Adopted: May 30, 2017
Revised: August 8, 2024*

Modification to this document is not permitted without prior written consent from SD No. 40 (New Westminster)