



School Board Office, District No 40
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New Westminister, BC V3m 0J7

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newwestschools.ca

Issue date: February 13, 2025

EXEMPT POSTING #03 (2025/26)

VICE PRINCIPAL – SUMMER LEARNING

Applications are invited from dedicated and enthusiastic educators to fill this temporary administrative vacancy. The term of this position is from July 2 to August 1, 2025.

Serving the community of New Westminister, the New Westminister School District provides high quality educational programs to over 7,000 students in a variety of learning environments. New Westminister Schools Summer Learning Program operates at New Westminister Secondary School.

Requirements of the Position:

An educational leadership position reporting to the Principal Summer Learning, with point responsibility for:

- Academic Summer School Program
- Providing course instruction (half-day)
- Availability for the entire term of the summer learning contract
- Willingness to facilitate school wide themes and events
- Other related duties as assigned

Required Qualifications:

The successful candidate will meet the eligibility requirements of the *BC School Act* and will have:

- Valid BC Teachers Certificate
- Masters Degree from a recognized university
- Demonstrated excellence as a teacher
- Demonstrated ability to work effectively with limited supervision
- Superior interpersonal and communication skills
- Experience organizing, adjudicating, and marking provincial exams
- Evidence of strong collaborative skills
- Experience working with high school students and adult students
- Knowledge of the Ministry of Education Graduation Program
- Knowledge of the Ministry of Education audit process an asset

Compensation: VP Middle School Level A at 1.0 FTE for a one (1) month term at \$11,543.50.

Application Process:

Application package should include a cover letter, resume, professional credentials, transcript(s), and a minimum of three current professional references. Please submit application in one single pdf document to:

Gordana Ballarin, Human Resources Manager
New Westminister Schools
gballarin@sd40.bc.ca

DEADLINE FOR APPLICATIONS: 4:00pm, Friday February 21, 2025

The New Westminster School District recognizes and acknowledges the Qayqayt First Nation, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play, and we do our work.

New Westminster Schools welcomes and encourages applications from women, visible minorities, indigenous persons, persons with disabilities, persons of any sexual orientation, any gender identity or gender expression. If you require an accommodation through our hiring process, please include your request in the application email to rweston@sd40.bc.ca.

New Westminster School District (#40) is an equal opportunity employer. Successful completion of a Criminal Record Search is a District Requirement.

