

AGENDA OF THE REGULAR OPEN MEETING
OF THE NEW WESTMINSTER BOARD OF EDUCATION

Tuesday, February 25, 2025

6:00 pm

School Board Office (In-person & Via Zoom)

811 Ontario Street, New Westminster

The New Westminster School District recognizes and acknowledges the Qayqayt First Nation, as well as all Coast Salish peoples on whose traditional and unceded territories we live, we learn, we play and we do our work.

			Pages
1.	<u>ADOPTION OF THE AGENDA</u>	6:00 PM	
Recommendation: THAT the Board of Education of School District No. 40 (New Westminster) adopt the agenda for the February 25, 2025, Regular School Board meeting.			
2.	<u>APPROVAL OF THE MINUTES</u>		
a.	Minutes from the Open Meetings held:		
1.	January 28, 2025, Regular Meeting.	6:00 PM	4
Recommendation: THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes as distributed for the January 28, 2025, Regular School Board Meeting.			
3.	<u>DISTRICT PRESENTATIONS</u>		
a.	Child Care Update (I. Neilson)	6:00 PM	13
4.	<u>DELEGATIONS</u>	6:10 PM	
5.	<u>CORRESPONDENCE</u>		
a.	Ltr. from City of New West - OCP Amendments in 2025	6:10 PM	21
b.	Ltr. to Mayor and city Councillors - Transportation	6:20 PM	23
6.	<u>BOARD COMMITTEE REPORTS</u>		

- | | | | |
|----|---|---------|----|
| a. | Committee of the Whole - Tuesday, February 11, 2025 - 4:30 p.m. (SBO) | 6:30 PM | 25 |
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Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes as distributed for the February 11, 2025, Committee of the Whole Meeting.

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) write a letter to Fraser Health and relevant Ministries raising concerns about reduced nurse practitioner hours at New Westminster Secondary School and ask that those hours be reinstated to at least 8 hours per week and expanded.

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) write a letter of support and gratitude to Dan's Legacy for their funding of this initiative.

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| b. | Coordinating Committee - Tuesday, March 4, 2025 - 3:30 p.m. (SBO) | | |
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7. REPORTS SENIOR MANAGEMENT

- | | | | |
|----|--|---------|----|
| a. | Superintendent Update (M. Davidson) (Verbal) | 6:40 PM | |
| b. | Capital Projects Update (D.Crowe) (Verbal) | 6:50 PM | |
| c. | Human Resource Non-Replacement Staffing Report (R. Weston) | 7:00 PM | 28 |
| d. | Approval of the 2024-25 Amended Budget (B. Ketcham) | 7:10 PM | 30 |

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) approve the 2024-25 amended budget as presented.

- | | | | |
|----|----------------------------|---------|--|
| 8. | <u>OLD BUSINESS</u> | 7:30 PM | |
|----|----------------------------|---------|--|

9. NEW BUSINESS

- | | | | |
|----|---|---------|----|
| a. | Climate Action Policy or Procedure (M.Andres) | 7:40 PM | 53 |
|----|---|---------|----|

Recommendation:

THAT the Board of Education of School District No. 40 (New Westminster) develop a Climate Action Policy to guide the creation and support of a system-wide approach to environmental stewardship and education.

10. BOARD HIGHLIGHTS

- | | | | |
|----|--------------------------|---------|--|
| a. | Chair Report (M.Russell) | 7:50 PM | |
|----|--------------------------|---------|--|

b. Strategic Planning Updates (C.Sluis) (Verbal) 8:00 PM

11. NOTICE OF MEETINGS 8:10 PM

a. Tuesday, March 4, 2025: Coordinating Committee - 3:30 p.m. (SBO)

b. Tuesday, March 11, 2025: Open Board Meeting - 6:00 p.m. (SBO & Via Zoom).

12. ADJOURNMENT 8:10 PM

**MINUTES OF THE REGULAR OPEN BOARD MEETING
OF THE NEW WESTMINSTER BOARD OF EDUCATION**

**Tuesday, January 28, 2025, 7:00 PM
In-Person and Via Zoom Link**

PRESENT Maya Russell, Chair
Cheryl Sluis, Vice-Chair
Gurveen Dhaliwal, Trustee
Danielle Connelly, Trustee
Elliott Slinn, Trustee
Cheryl Sluis, Trustee
Kathleen Carlsen, Trustee

Mark Davidson, Superintendent
Geraldine Lawlor, Associate Superintendent
Bettina Ketcham, Secretary-Treasurer
Robert Weston, Executive Director, HR
Amy Grey, Assistant Secretary-Treasurer
Laura Goodman, Recording Secretary

Members of the Public
Laura Kwong, DPAC Chair
Edna O'Neill, CUPE 409 Representative
Kristie Oxley, NWTU President

The New Westminster School District recognizes and acknowledges the Qayqayt First Nation, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play, and we do our work.

1. ADOPTION OF THE AGENDA

The Chair called the meeting to order at 7:07 p.m.

**2025-001
Moved and Seconded**

THAT the Board of Education of School District No. 40 (New Westminster) adopt the agenda for the January 28, 2025, Regular School Board meeting.

CARRIED UNANIMOUSLY

2. MINUTES FOR APPROVAL

- Minutes from the Open meeting held:
 - i. December 17, 2024, Regular School Board Meeting.

**2025-002
Moved and Seconded**

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes as distributed for the December 17, 2024, Regular School Board Meeting.

- Business Arising from the Minutes.
Nil.

3. **PRESENTATIONS**

a. Learning Story No. 5 – Early Learning Initiatives (S. Singh & I. Neilson)

Sandra Singh, Director of Instruction-Learning & Innovation, and Ileana Neilson, manager of early learning and child care, reported on early learning program initiatives which aim to build foundational skills in literacy and numeracy, social-emotional development, and caring relationships with children to support their transition to the kindergarten setting. Key points included: 1) The Early Years Development Index (EDI). EDI data collected for 549 students reflected a student participation rate of 88.7%. EDI vulnerability rates for participating schools in SD40 New Westminster for the 2023/2024 academic year revealed a 32% vulnerability in various areas, with 174 children affected. 2) In collaboration with Singh and Neilson, the District launched the Hub of Excellence in Experiential Teaching (H.E.E.T.) project, an inquiry-based professional learning initiative for early years educators and planned community events like Play, Grow and Connect. H.E.E.T. approaches mirror those found in the B.C. Curriculum and the Early Learning Framework; and 3) the Before your Bedtime series focuses on social-emotional learning, sleep, nutrition and other key topics for parents and guardians; meaningful ways to connect with families and empower parents and guardians.

To review the Learning Story No. 5 presentation, refer to the meeting [video](#) at 7:09 p.m.

4. **COMMENT & QUESTION PERIOD FROM VISITORS**

DPAC: Laura Kwong, President

- Kwong discussed the proposed revisions to district policies and their advocacy priorities, including support for the Board of Education's Advocacy Action plan.
- DPAC expressed their support for the Board of Education's letter to Ministers Beare and Ma regarding funding for portables and active transportation initiatives in the District.
- Transportation: The city will fund an additional walking bus for Qayqayt Elementary School and explore three bike routes in the bus/bike group in New Westminster; a survey will be distributed to the local community this week for feedback.

CUPE: Edna O'Neill, CUPE Representative

- O'Neill shared their efforts in professional development with an Indigenous focus.

NWTU: Kristie Oxley, President

- Oxley highlighted advocacy efforts, including a meeting with trustees and a letter to the Minister of Education and Child Care (MECC) addressing capital and operating costs, particularly the \$850,000 allocated for portables.
- Oxley questioned the impact on other resources and the need to budget priorities for specialist teachers and resources and called for continued advocacy to address these issues. Oxley stated that the union plans to advocate for additional specialist teachers,

textbooks, library materials, technology, and mentorship funds during the budget priority season.

The public was given the opportunity to ask questions on items related to the agenda, with staff responding where appropriate. To view the full comment and question period, please refer to the meeting [video](#) at 7:25 p.m.

5. **CORRESPONDENCE**

Chair Russell noted that the following correspondence:

- a. *Letter to Chair Russell and Superintendent Davidson from Chief Helen Hendersen, Tsq̓ésceñ First Nation.*
- b. *Response letter to Tsq̓ésceñ First Nation Chief Helen Hendersen.*
- c. *Letter to Minister Beare and Ma regarding capital projects.*

6. **BOARD COMMITTEE REPORTS**

- a. Education Policy & Planning Committee, January 14, 2025.

1. Comments from the Committee Chair, Trustee Andres.

Andres provided a summary of the Education Committee meeting including the Student Voice Survey, the success of dual credit programs and partnerships. Andres highlighted the importance of inclusive education and processes and noted that a student art show will be at the Anvil Centre in May 2025.

2. Approval of the January 14, 2025, Education Policy and Planning Committee Minutes.

**2025-003
Moved and Seconded**

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes as distributed for the Education Policy and Planning Committee held on January 14, 2025.

CARRIED UNANIMOUSLY

- b. Operations Policy & Planning Committee, January 14, 2025.

1. Comments from the Committee Chair, Trustee Connelly.

Connelly provided an update to the Education Committee including the Queen Elizabeth Expansion project is going well and New Westminster Secondary School (NWSS) cooling project is on target to provide cooling relief before the start of summer school programming. Trustee Connelly expressed gratitude for the opportunity to serve on the committee and looks forward to future committee updates and discussions.

2. Approval of the January 14, 2025, Operations Policy and Planning Committee Minutes.

2025-004
Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the minutes as distributed for the Operations Policy and Planning Committee held on January 14, 2025.

CARRIED UNANIMOUSLY

Chair Russell recognized Trustees Andres and Connelly for their well-planned work as committee chairs on their respective EPPC and OPPC Committees.

7. REPORTS FROM SENIOR MANAGEMENT

- a. Superintendent Update (M. Davidson)
 - Davidson discussed the positive impact of additional VP time in schools which has improved the ability to address student needs promptly and enhance instructional leadership. Davidson noted that he had received an email asking him to thank the Board of Education and highlighted staff appreciation.
 - Interviews for a vice principal position at NWSS will commence shortly.
 - Davidson stated that he continues to enjoy his site visits to schools, noting the dramatic changes in atmosphere and student growth from September to January; and appreciates the transformation observed in students over a school year.
 - The Strategic planning process continues with recent meetings facilitated by Roots & Rivers Consulting firm; Davidson expressed excitement about the collaborative discussions with instructional leaders and trustees, a positive emotional lift from team building activities.
- b. 2025-26 Budget Process Schedule (B. Ketcham)

Secretary-Treasurer Ketcham referred to the Backgrounder report, which proposes a revised budget process for the 2025-26 year to align with the HR staffing process and the timelines of the regional district. The budget approval process has been accelerated from May to April, while the deadline for submission to the Ministry remains June 30, 2025.

A new coordinating committee structure will involve partner groups in budget discussions, replacing the previous one-on-one sessions that usually take place in April. Partner Group stakeholder presentations will occur in March.

2025-005
Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the

2025-26 budget process as presented.

CARRIED UNANIMOUSLY

Trustee Kathleen Carlsen joined the meeting at 7:50 p.m.

8. NEW BUSINESS

- a. Annual Trustee Remuneration Review (B. Ketcham)

THAT the Board of Education of School District No. 40 (New Westminster) apply an increase of 3.38% to existing Trustee remuneration effective July 1, 2025, as per Board Policy 7.

CARRIED UNANIMOUSLY

- b. BCSTA AGM Motions (C. Sluis)

Trustee Sluis stated that the BCSTA AGM Motions brought forward this evening are in follow-up to 1). A Board letter sent to Ministers Beare and Ma regarding a capital project request, and 2). To take the opportunity to gain support from all the districts through the BCSTA.

2025-006

Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) prepare and submit the following motion to the BCSTA for consideration at the AGM:

THAT BCSTA request that the Ministry of Education and Child Care provide directed funding for portables used to address temporary enrolment pressures;

And that funding includes the acquisition of portables, site preparation, portable placement, furnishings, and supplies.

CARRIED UNANIMOUSLY

9. OLD BUSINESS

- a. Policies (B. Ketcham)

Secretary-Treasurer Ketcham provided an overview of the policy process review and presented the following revised policies for approval: Policy 7 - Board Operations; Policy 7.1 - Public Participation at Board Meetings; Policy 7.2 - Minutes; Policy 7.3 - Trustee Remuneration & Expenses & Parental Leave, Policy 8 - Board Committees, and Policy 10 - Policy Making. Ketcham noted the revised policies included in this evening's agenda package are submitted for Board approval.

Chair Russell requested that each policy be passed separately and that any issues be addressed as they arise. Trustee Connelly noted that each policy has been reviewed and sought input from the Board Trustees, Superintendent Davidson, Secretary-Treasurer Ketcham and Partner Groups.

b. 7.0 Board Operations

Policy 7.0 on Board Operations was approved without any discussion.

2025-008
Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the proposed revisions and updates to Policy 7 - Board Operations as presented.

CARRIED UNANIMOUSLY

c. 7.1 Public Participation at Board Meetings

Trustee Sluis proposed the following revision to Policy 7.1 to highlight its significance in the decision-making and inclusivity.

- The Board welcomes and provides for public participation by members of the community. **The Board believes this is essential for improving decision-making and creating more inclusive, effective, and sustainable outcomes.** Public participation may be through presentations by a delegation, question period during the regular open meetings or in the form of written communications. Such opportunities shall not be used to address matters which must be dealt with in in-camera meetings as noted elsewhere in this policy.

2025-009
Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the proposed revisions and updates to Policy 7.1 - Public Participation as presented.

CARRIED UNANIMOUSLY

d. 7.2 Minutes

Policy 7.2 on Minutes was approved without any discussion.

2025-010
Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the proposed revisions and updates to Policy 7.2 - Minutes as presented.

CARRIED UNANIMOUSLY

e. 7.3 Trustee Remuneration & Expenses & Parental Leave

Trustee Sluis proposed a change to Policy 7.2, Section 2 - Board Parental Leave to advocate for inclusive language in this section to ensure it is aligned with EI-related benefits.

The New Westminster Board of Education recognizes the importance of supporting Trustees who may wish to ~~give birth or adopt a child~~ **become parents** during their term of office. This policy is in support of Trustees in their decision to become parents while balancing their work as elected officials.

2025-011
Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the proposed revisions and updates to Policy 7.3 - Trustee Remuneration & Expenses & Parental Leave as presented.

CARRIED UNANIMOUSLY

f. Policy 8 - Board Committees

Policy 8 regarding Board Committees has undergone significant revisions aimed at improving efficiency and stakeholder engagement. Trustees Connelly and Andres expressed their appreciation to Superintendent Davidson for introducing initiatives like the new Coordinating Committee, which has the potential to enhance collaboration with stakeholders and partners. Policy 8 was approved without any discussion.

2025-012
Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the proposed revisions and updates to Policy 8 - Board Committees as presented.

CARRIED UNANIMOUSLY

g. Policy 10 - Policy Making

The new policy and review committee, along with the audit committee received praise for their clarity and succession planning. Policy 10 was approved without any discussion.

2025-013
Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the proposed revisions and updates to Policy 10 - Policy Making as presented.

CARRIED UNANIMOUSLY

a. Board Work Plan January to June 2024 & Board and Committee Meeting Schedule.

Secretary-Treasurer Ketcham provided an update on the Board Work Plan and the Committee Meeting Schedule. The proposed revisions for both documents, which supplement Policy 7 and 8, are included in the agenda package for Board approval. The Board work plan outlines committee and board meeting dates from February to June 2024 and aims to provide clarity for partner groups and members of the public. Additionally, the schedules for the Board and Community meetings will be updated to reflect these changes.

2025-008
Moved and Seconded

THAT the Board of Education of School District No. 40 (New Westminster) approve the revised Board meeting and committee schedule and accompanying board work plan for February to June 2025.

CARRIED UNANIMOUSLY

Chair Russell expressed concerns about recognizing significant days and events. She asked the Board for the best methods to substantively capture these events and add value. This led to discussion with several key suggestions.

- Collaborate with the communications manager to align significant dates and events with the Board's annual work plan, administrative activities, teachable moments, and school events.
- Maintain a Board calendar that includes important dates and governance-related activities.
- Address concerns about tokenizing events such as Black History Month, highlighting the necessity of consistently supporting and including diversity throughout the entire school year, not just during designated months.
- Chair Russell requested that a comprehensive list of significant days and recognition events be prepared for the Board for the next school year.

10. **TRUSTEE REPORTS**

Trustees provided highlights of the events they attended in January.

11. **QUESTION PERIOD (15 Minutes)**

The public was given the opportunity to ask questions on matters that arose during the meeting with staff responding where appropriate. To view the full comment and question period, please refer to the meeting [video](#) at 8:40 p.m.

12. **NOTICE OF MEETINGS**

Tuesday, February 25, 2025 - School Board Meeting at 6:00 p.m.

13. **REPORTING OUT FROM IN-CAMERA BOARD MEETING**

- a. Record of the December 11, 2024, Special In-Camera Meeting.
- b. Record of the December 17, 2024, In-Camera Meeting.

14. **ADJOURNMENT**

The meeting adjourned at 8:44 p.m.

Chair

Secretary-Treasurer

DRAFT

Child Care Update

Update prepared for the Board of Education

Ileana Neilson

February 25, 2025



New
Westminster
Schools



New
Westminster
Schools

- School Age Parent Survey– Summary of Findings
- School Age Care Spaces– Current Context
- StrongStart
- Tweedsmuir After School Studio
- Seamless Day Kindergarten
- Just B4 Preschool



School Age parent survey data

Source: School Age Parent Survey– Summary of Findings (September 2024)

- The need for child care was highest in the Metro region, with 62% of parents needing child care.
- The need for child care was highest for parents of children in Kindergarten (77%) and lowest for those with children in Grade 7 (24%).
- Almost three quarters (74%) of those who needed child care, needed it from Monday to Friday.
- 96% of parents require afterschool while about half (46%) needed child care before school.
- Almost all (97%) parents who had child care on or near school grounds said this was important to them.

Child Care Offerings

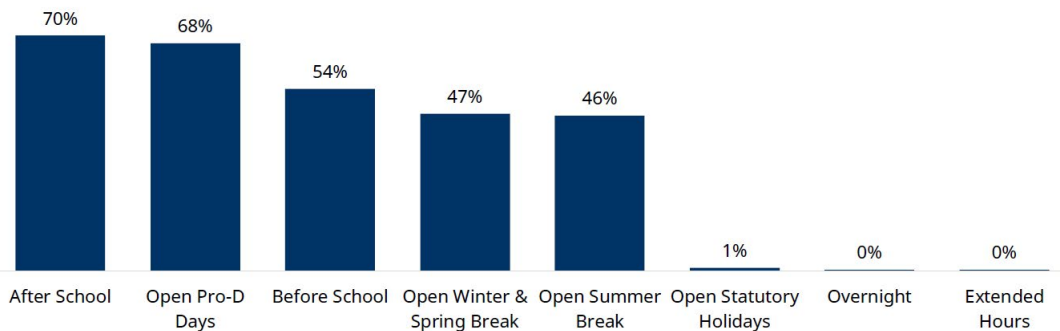
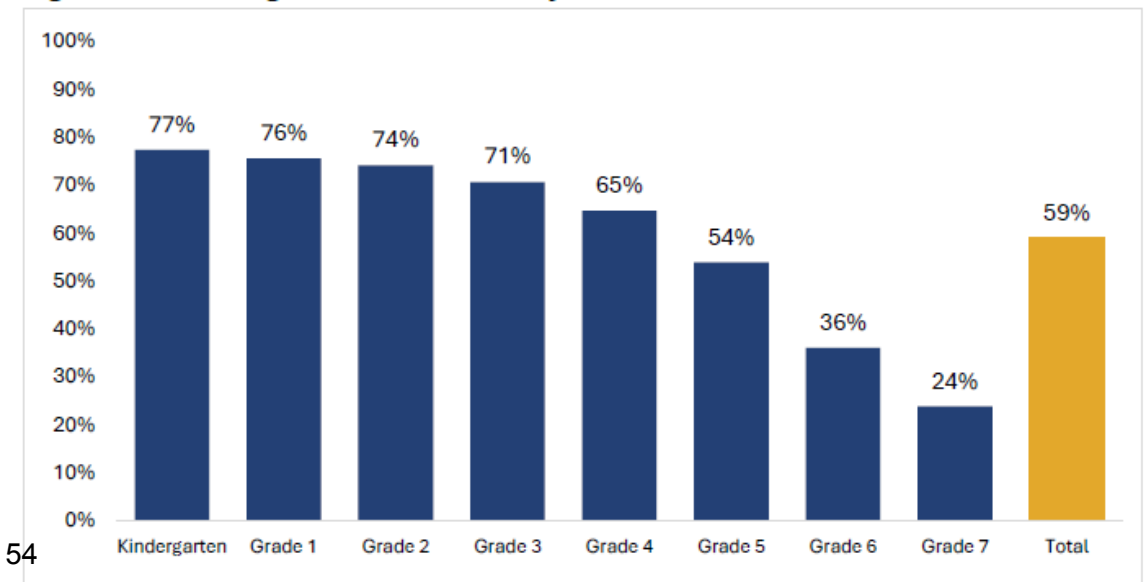


Figure 3: School Age Child Care Need by Grade



School Age Care – current context

SD40 Elementary Schools	School Enrolment	Current School Age Care Spaces	%
Connaught Heights Elementary	161	54	33%
F.W. Howay Elementary	126	54	42%
Herbert Spencer Elementary	482	104	22%
Glenbrook Middle School			
Hume Park Learning	72	102	24%
Skwo:wech Elementary	436		
Lord Kelvin Elementary	635	120	19%
Qayqayt Elementary	728	90	13%
Lord Tweedsmuir Elementary	456	110	25%
Queen Elizabeth Elementary	529	120	23%

*Community School Programs are available at every elementary school, typically serving 18 to 25 children which also serves as care but are not reflected in the child care spaces above.

StrongStart

Connaught StrongStart	76 children
QMS StrongStart	112 children
Skow:wech StrongStart	95 children

Community partnerships:

CCRR consultants

Kinsight consultants

SFU Language Lab

Fraser Health Dental Clinic

Fluoride Varnish Clinic

NWPL librarian

School based librarian visits

Speech-Language Pathologist consultants



Tweedsmuir After School Studio

Launched in September of 2024
15 children enrolled
1 ECE (6 hours) working alongside 1 EA (3 hours)

The projected deficit for the program is estimated at \$ 21, 000.



Seamless Day Kindergarten

24 children enrolled
4 ECEs working am and pm shifts
Monday to Friday



Just B4 Preschool

19 children enrolled
1 ECE (4-hour shift)

Preschool program offering:

2 days- class

Tues and Thursdays

3 days- class

Monday, Wednesday, Friday

5 days- class

Monday- Friday



Thank you



New
Westminster
Schools



NEW WESTMINSTER

January 21, 2025

Doc# 2611306

Maya Russell, Board Chair
New Westminister Schools Board of Education
811 Ontario St
New Westminister, BC V3M 0J7
E: mrussell@sd40.bc.ca

Dear Ms. Russell,

Re: Official Community Plan Amendments in 2025: Integrating Provincial Housing Legislation

The City of New Westminister is preparing an update to its Official Community Plan (OCP) in order to comply with changes by the Province related to the *Local Government Act*, as well as implementation of programs which are part of our participation in the Canada Mortgage and Housing Corporation's Housing Accelerator Fund. The changes aim to increase housing supply and expand housing choice, which will have an impact on long range planning for schools. We look forward to continuing to collaborate with the School District in planning and advocating for the new schools needed.

The updates being prepared would amend the City's OCP by aligning with and integrating the following:

- Land use designations which reflect the Provincial [Transit Oriented Development \(TOD\) Areas](#) and [Small Scale Multi Unit Housing requirements](#) which aim to increase housing supply and expand housing choice;
- The findings of the 2024 [Interim Housing Needs Report](#), which details New Westminister's local housing needs, as required by the Province;
- A new Regional Context Statement which reflects Metro Vancouver's latest [Regional Growth Strategy \(Metro 2050\)](#), as required by the *Local Government Act*;
- Updated greenhouse gas reduction targets, in alignment with our [Community Energy and Emissions Plan \(2050\)](#), and as required by the *Local Government Act*;
- Updated land use designations and development permit areas to enable a greater number of townhouses throughout the city;
- Updated land use designations to enable the construction of affordable housing projects of up to six stories in more areas of the city.



NEW WESTMINSTER

To meet Provincial deadlines the updates listed above will be completed before December 31, 2025. The City will subsequently be undertaking further work to inform additional updates of the Official Community Plan, including to land use designations and development permit areas to enable infill housing throughout the city, consistent with the intent of provincial housing legislation; and, to development permit guidelines for Transit Oriented Areas.

Given the impact of these changes to New Westminister Schools, Council had directed early and ongoing consultation with your organization, in alignment with Section 476 of the *Local Government Act*. City staff are available to meet and receive feedback until end of March 2025. Community engagement events will be hosted this spring which your staff are welcome to attend. Event details and materials will be posted online at www.beheardnewwest.ca.

Should the Board staff be interested in scheduling a meeting with City staff directly, either virtually, by telephone, or in-person, please contact Samuel Austin, Senior Land Use Planner at saustin@newwestcity.ca or 778-789-6701.

Respectfully,

Jackie Teed
Director, Planning and Development

cc: Mark Davidson, Superintendent, New Westminister Schools
Bettina Ketcham, Secretary Treasurer, New Westminister Schools
Dave Crowe, Director of Capital Projects, New Westminister Schools
Samuel Austin, Senior Land Use Planner, City of New Westminister

BOARD OF EDUCATION

February 5, 2025

Mayor Johnstone and City Councillors
City of New Westminister
511 Royal Avenue
New Westminister, BC V3L 1H9

Sent via email: clerks@newwestcity.ca

Dear Mayor Johnstone and City Councillors,

RE: Transportation in school zones and routes to school

Ensuring the safety of students and families in school zones and on routes to school is a shared priority of the City of New Westminister and New Westminister Board of Education. Given most of our school sites are situated on or near major traffic corridors, the need for safe pedestrian routes and crossings is urgent. The City of New Westminister's adoption of a Vision Zero strategy at the December 2, 2024 Council Meeting, and the formation of a Vision Zero Task Force reflects a commitment to eliminate traffic-related fatalities and serious injuries and we would like to acknowledge and applaud this important step as well as offer our support as a Board of Education.

Given the above directions of the city, we would like to encourage that the task force undertakes an updated review of the "Safe Walk to School Routes" to assess current conditions and identify areas for improvement. These routes were last updated in 2009 and much growth and change has happened to our community since this time. We would be pleased to have our staff collaborate with city staff on a review of these routes. This review would be beneficial prior to the start of the 2025/26 school year.

We would like to thank the City for engaging in a review of intersection safety at 2nd Street and 6th Avenue and encourage the city to commence any improvements stemming from this review as soon as possible. More broadly, we hope that this review will serve as a catalyst for the City to conduct a review of all school zone intersections to prioritize

identified improvements including, but not limited to crosswalks, intersections that directly impact students and family travel routes, pedestrian controlled lights, visibility enhancements, and pickups and drop offs in school zones.

We would also like to thank Council for its continued support of the Walking School Bus Program through the allocation of up to \$45,000 for the 2025-26 school year for the two existing routes and for an additional route as earmarked at the January 27, 2025 regular council meeting.

Finally, we would like to offer our support through participation in the City of New Westminister's Vision Zero Task Force as they bring forward strategic priorities and identify both pressing and long-term issues. Should you choose to invite a member of our Board to participate, an appointment shall be made for future meeting attendance.

Sincerely



Maya Russell
Chair, Board of Education Chair

Cc: Trustees, New Westminister Board of Education, School District No. 40
Mark Davidson, Superintendent of Schools, School District No. 40
Bettina Ketcham, Secretary-Treasurer, School District No. 40
Mark Layzell, Manager of Operations and Transportation, School District No. 40



**MINUTES OF THE NEW WESTMINSTER BOARD OF EDUCATION
COMMITTEE OF THE WHOLE MEETING**

**Tuesday, February 11th, 2025, 4:30 PM
School Board Office**

PRESENT Cheryl Sluis, Chair
Marc Andres, Trustee
Maya Russell, Trustee
Danielle Connelly, Trustee
Gurveen Dhaliwal, Trustee
Kathleen Carlsen, Trustee

Mark Davidson, Superintendent
Geraldine Lawlor, Associate Superintendent
Anne-Marie Martin, Recording Secretary
Bettina Ketcham, Secretary Treasurer
Robert Weston, Executive Director, Human Resources
Rick Bloudell, Manager of Community Projects and Partnerships

Regrets: *Elliott Slinn, Trustee*

Committee Chair Andres recognized and acknowledged the Qayqayt First Nation, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play, and we do our work.

1. ADOPTION OF THE AGENDA

The Chair called the meeting to order at 4:32 p.m.

Moved and Seconded

THAT the agenda for the February 11th, 2025, Committee of the Whole meeting be adopted as distributed.

CARRIED UNANIMOUSLY

2. COMMENT AND QUESTION PERIOD

Nil.

3. DISTRICT PRESENTATIONS

- a. Student Voice members Purewal and Clouden provided information on the upcoming Student Symposium preparation plan, including student voice roles, umbrella topics and role preparation. The Symposium will tentatively be held on Friday April 4th, 2025.

Trustees and Senior Management asked questions and student voice members provided responses pertaining to their presentation.

- b. Bloudell provided an update on the fall student survey for Fuel Up! Students rated the lunch taste 3.14/5, with most feeling full and considering the meals healthy, preferring a mix of hot and cold options, and favoring sushi bowls, mac and cheese, and chicken burgers. Trustees and Senior management inquired about Federal funding, which is not available at this time, as well as ways to promote positivity around the quality of the food. Suggestions included social media and Trustees promoting at DPAC meetings.

After School Programming: In Fall of 2024, there were 35 programs with 579 participants, and Winter 2025 will feature 39 programs with 600 plus participants. New partners will include Kids innovative, Rise Arts, Seeds of Leadership, Brick Builders, and Professor Puffin Challenge Club.

Nurse Practitioner: In September 2024, the hours were increased from 4.5 to 8 per week. However, in December, it was announced that the hours would be reduced to 4 per week starting in mid-January and a further reduction in time communicated in February to every other week. This will lead to significantly fewer appointments for students. Bloudell asked for support from the Trustees and Senior Management team.

Recommendation:

THAT The Committee of the Whole recommend to the Board of Education of School District No. 40 (New Westminster) to write a letter to Fraser Health and relevant Ministries raising concerns about reduced nurse practitioner hours at New Westminster Secondary School and ask that those hours be reinstated to at least 8 hours per week and expanded.

The Wellness Centre is optimistic about a spring start with Dan's Legacy. They are currently collaborating with NWSS and Sigma students on a trauma-based program. The services include 16 counselling sessions with additional wrap-around support, Indigenous cultural workshops, job-skills training, and fitness and recreation activities. Bloudell noted that this will be a referral-based program and service students aged 13+. Those referred would likely have experienced trauma.

Recommendation:

THAT The Committee of the Whole recommend to the Board of Education of School District No. 40 (New Westminster) to write a letter of support and gratitude to Dan's Legacy for their funding of this initiative.

Upcoming priorities include a Student Health and Wellness Fair at NWSS on February 27th, education on online sexual exploitation and unauthorized image sharing for students and parents, and a Mental Health Summit for all grade 8 students from May 13-15, 2025.

Chair Sluis acknowledged that DPAC will be presenting a presentation for Parents before or after spring break on sexual exploitation which will feature an in-house presenter.

Conversation Circles had 20 participants with SUCCESS, and at the New Westminster Public Library, there were 20 participants in the morning session and 16 in the afternoon. Trustees inquired about the days of the Conversation Circles: Tuesday mornings and Tuesday afternoons with 60 spaces available and 56/60 filled.

4. **REPORTS FOR SENIOR MANAGEMENT**

Nil.

5. **NOTICE OF MEETINGS**

- Tuesday, May 13, 2025: Committee of the Whole 4:30 p.m. (SBO & Via Zoom).

6. **ADJOURNMENT**

The meeting adjourned at 5:30 p.m.

Chair

Secretary-Treasurer

DRAFT



Supplement to: **OPEN BOARD MEETING**

Date: February 25, 2025

Submitted by: Robert Weston, Executive Director of Human Resources

Item: Requiring Action Yes No For Information

Subject: September 3rd to October 31, 2024, and Year to Date Non-Replacement Data (Staffing)

Background:

The data chart below is provided in response to the following Board motions:

MOTION: 2018-118 - Teachers Teaching On-Call (TTOC) Shortages, and

MOTION: 2018-119 - Educational Assistants Absence Coverage

September 2024	Total absence days in month	Total absence days replaced in month	Total absence days not replaced by TTOC's/Casuals	Year to Date 2024-2025		Year to Date 2023-2024	
				Abs.	Repl.	Abs.	Repl.
A. Enrolling Teaching	228 3%	201 88%	27 12%	228 3%	201 88%	150 2%	121 81%
B. Non-Enrolling Teaching	46 2%	24 52%	22 48%	46 2%	24 52%	88 4%	27 31%
C. Education Asst.	244 7%	169 69%	75 31%	244 7%	169 69%	263 7%	164 62%

October 2024	Total absence days in month	Total absence days replaced in month	Total absence days not replaced by TTOC's/Casuals	Year to Date 2024-2025		Year to Date 2023-2024	
				Abs.	Repl.	Abs.	Repl.
A. Enrolling Teaching	463 6%	374.5 81%	88.5 19%	691 4%	575.5 83%	408 3%	313 77%
B. Non-Enrolling Teaching	91 3%	42.5 47%	48.5 53%	137 3%	66.5 49%	204 4%	63 31%
C. Education Asst.	379 9%	230 61%	149 39%	623 8%	399 64%	547 7%	345 63%

	Improved
	Same
	Worse



Supplement to: **OPEN BOARD MEETING**

Date: February 25, 2025

Submitted by: Robert Weston, Executive Director of Human Resources

Item: Requiring Action Yes No For Information

Subject: November 1st to December 20, 2024, and Year to Date
Non-Replacement Data (Staffing)

Background:

The data chart below is provided in response to the following Board motions:

MOTION: 2018-118 - Teachers Teaching On-Call (TTOC) Shortages, and

MOTION: 2018-119 - Educational Assistants Absence Coverage

November 2024	Total absence days in month	Total absence days replaced in month	Total absence days not replaced by TTOC's/Casuals	Year to Date 2024-2025		Year to Date 2023-2024	
				Abs.	Repl.	Abs.	Repl.
A. Enrolling Teaching	449 6%	303 67%	146 33%	1140 5%	878.5 77%	754 3%	571 76%
B. Non-Enrolling Teaching	208 8%	73 35%	135 65%	335 4%	139.5 40%	349 5%	115 33%
C. Education Asst.	370 9%	187 51%	183 49%	993 8%	582 59%	919 8%	548 60%

December 2024	Total absence days in month	Total absence days replaced in month	Total absence days not replaced by TTOC's/Casuals	Year to Date 2024-2025		Year to Date 2023-2024	
				Abs.	Repl.	Abs.	Repl.
A. Enrolling Teaching	400 7%	260 65%	140 35%	1540 5%	1138.5 74%	988 3%	734 74%
B. Non-Enrolling Teaching	97.5 5%	29.5 30%	68 70%	442.5 4%	169 38%	513 5%	158 31%
C. Education Asst.	342 10%	124 36%	218 64%	1335 9%	706 53%	1281 8%	758 59%

	Improved
	Same
	Worse



Supplement to: **OPEN BOARD OF EDUCATION MEETING**

Date: February 19, 2025

Submitted by: Amy Grey, Assistant Secretary-Treasurer

Item: Requiring Action Yes No For Information

Subject: 2024-25 Amended Budget

Background:

The amended budget (due March 28, 2025) provides districts an opportunity to revisit their budgets and adjust assumptions and circumstances which have changed.

Work has been completed to reassess department and school budgets for various changes in assumptions which may have taken place since the original preliminary budget was passed in May 2024.

The Board will recall that in the preliminary budget, an operating deficit of \$558,911 was approved, whereby this amount would be funded by the operating surplus reserve. The following represents the changes to assumptions and estimates since the approval of the preliminary budget. Based on these adjustments, a larger operating deficit of \$1,471,434 is anticipated.

Revenue

Total revenue adjustments were a positive increase of \$1.38 million.

- The main revenue increase pertains to the December operating grant recalculation resulting from the September 1701 enrolment capture where revenues increased by \$644K due to an increase in enrolment above expectations set in February of 2024.
- Other grants from the Ministry of Education and Child Care (the "Ministry") have increased by 620K from: (1) the estimated increase to the operating grant resulting from the February 1701 enrolment capture and (2) the expected increase in funding for graduated adults relating to continuing education programs.
- International Education and Community Use of Facilities revenues have increased to reflect actual results to date and changes to assumptions used in the preliminary budget.
- Offsetting the above increases is a decline in: (1) miscellaneous revenue relating to lower registration for the Tweedsmuir Child Care Centre and (2) interest on short term investments due to falling interest rates.



Expenses

The net expense related adjustments amounted to an additional expense of \$2.30 million.

- \$1.8 million of this increase relates to salary and benefit adjustments as follows:
 - Increased teacher salary and benefits as a result of: (1) additional enrolling and non-enrolling teachers required to support student growth, (2) additional teachers to support the mid-year priority approved by the Board to increase VP time at school sites and (3) salaries and benefits of priority TTOCs who are covering unfilled postings and temporary leaves (see further explanation below relating to offsetting savings in substitutes costs).
 - Increased educational assistant salary and benefits to support the increase in complex learners subsequent to September.
 - Offsetting the above increases are savings in substitute salaries due to a shift in priority TTOC salaries from the substitute salaries budget to the teacher salaries budget. In the current year, some priority TTOCs have been deployed to cover unfilled positions and/or temporary absences and reflected within the teacher salaries budget rather than the substitutes budget where these salaries were originally budgeted. The substitutes budget reflects the costs of filling daily absences.
- \$497K of this increase related to services and supplies adjustments as follows:
 - Amounts originally budgeted for technology computer hardware purchases have been reprioritized to address technology related service requirements and licencing costs, for a net increase in expenses of \$212K.
 - Additional costs of \$191K for portables and furniture and equipment to accommodate enrolment growth have been included to reflect actual costs incurred.
 - Additional student transportation costs of \$88K relating to a second school bus service for students with diverse abilities has also been adjusted for in the amended budget.

Operating Surplus Reserves

From the June 30, 2024 financial statements, the Board reported \$2,309,512 in accumulated operating surplus. The revised anticipated annual deficit for June 30, 2025 is \$1,471,434, an increase of approximately \$913K from the preliminary budget passed in May 2024. This results in an expected accumulated operating surplus of \$838,078 at June 30, 2025.

	Operating Fund \$	Special Purpose Fund \$	Capital Fund \$	2025 Amended Annual Budget \$
Accumulated Surplus (Deficit), beginning of year	2,309,512	-	30,315,367	32,624,879
Changes for the year				
Net Revenue (Expense) for the year	(146,434)	215,838	(954,638)	(885,234)
Interfund Transfers				
Tangible Capital Assets Purchased	(1,325,000)	(215,838)	1,540,838	-
Net Changes for the year	<u>(1,471,434)</u>	<u>-</u>	<u>586,200</u>	<u>(885,234)</u>
Budgeted Accumulated Surplus (Deficit), end of year	<u><u>838,078</u></u>	<u><u>-</u></u>	<u><u>30,901,567</u></u>	<u><u>31,739,645</u></u>

Special Purpose Funds

The amended budget includes approximately \$16.4 million of revenue in the special purpose fund which is not included in operating funds. The revenues result from contributions that are targeted for a specific purpose and recorded as deferred revenue until the corresponding expense is incurred. If a special purpose fund goes into a deficit, that deficit must be covered by the operating fund. Any amounts that are not spent may be carried forward to the next year, subject to approval, if necessary.

- Learning Improvement Fund (“LIF”) – \$314,459 of funding received from the Ministry is used to fund the 50 minutes of extra EA time per week. The District anticipates \$55,000 of additional expenditures to be funded out of operations.
- Strong Start – \$96,000 of funding received from the Ministry supports early learning programs for children and their caregivers. The District anticipates \$10,000 of additional expenditures that will be absorbed by the operating fund.
- Official Languages in Education French (“OLEP”) – funding received from the Ministry (\$172,452) is used to deliver core French language programs and provide curriculum resources. Amounts received are expected to cover the costs incurred.
- Community LINK – the Ministry provides \$1.7 million of funding to be used to improve the outcomes, both academic and social, of vulnerable students. Salaries and benefits for child and youth care workers and counsellors who provide social-emotional supports continue to be funded with these contributions.
- Classroom Enhancement Fund – a total of \$9.42 million is received from the Ministry to address additional teacher staffing, overhead and supplies costs resulting from restoration of class size and composition language. Amounts received are expected to cover the costs incurred.
- Student and Family Affordability – Amounts carried forward from the prior year funding (\$224K) intended to support families struggling with rising costs of living due to global inflation have been allocated to schools to continue to offset costs for these families, including school fees, school supplies and field trip costs. Carry over amounts are expected to be fully utilized by the end of the school year.
- Feeding Futures Fund (second year of three-year Ministry commitment) – \$858,454 of funding to address the nutritional needs of vulnerable students has been allocated primarily to lunch subsidies as well as healthy breakfast and snack options at schools. An allocation for staffing to manage and administer these programs has also been budgeted within this funding. Amounts received are expected to cover the costs incurred.
- ECL Early Care & Learning – funding from the Ministry of \$175,000 is used to lead and support Early Learning and Child Care projects and initiatives. The Manager of Early Learning and Child Care position was created with this funding. It is anticipated that some amounts will carry forward to continue the work in future years.
- Queensborough Bus Pilot – funding of \$538K has been received from the Ministry to provide bus service to NWSS students living in Queensborough. The dedicated service is a three-year pilot program that started in January 2024. Amounts received are expected to cover the costs incurred to the end of the school year.



Monitoring

The magnitude of the 2024-25 budgeted operating deficit provides a good indication of how next year’s budget will take shape and the need for the Board to make resource allocations and reductions to balance the budget, as required by law. Staff will bring back regular updates to the Board on how the 2024-25 budget is taking shape to the end of June 2025, to help inform these important decisions for the 2025-26 budget.

Recommendation:

The budget by-law which encompasses the operating, special purpose and capital funds, in the amount of \$122,023,998, is comprised as follows:

	2025 Amended Annual Budget	2025 Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	96,119,609	93,547,402
Operating - Tangible Capital Assets Purchased	1,325,000	1,600,000
Special Purpose Funds - Total Expense	16,189,171	13,716,102
Special Purpose Funds - Tangible Capital Assets Purchased	215,838	215,838
Capital Fund - Total Expense	7,674,380	7,533,713
Capital Fund - Tangible Capital Assets Purchased from Local Capital	500,000	500,000
Total Budget Bylaw Amount	122,023,998	117,113,055

Recommendations:

THAT the Board of Education of School District No. 40 (New Westminister) adopt the three readings of the amended budget bylaw for fiscal year 2024/2025.

THAT the Board of Education of School District No. 40 (New Westminister) approve FIRST and SECOND reading of the amended budget bylaw for fiscal year 2024/2025.

THAT the Board of Education of School District No. 40 (New Westminister) approve the THIRD reading, reconsideration and FINAL adoption of the amended budget bylaw for fiscal year 2024/2025.

Amended Budget Summary

2024-25 Amended Budget

	1	2	3	4	5	6	7	8
	2024-25 Preliminary Budget	2023-24 commitments, carry forwards + reallocations	Revenue Adjustments	Salary and Benefit Adjustments	Expected ongoing costs/ (savings)	One-time costs / (savings)	Misc Adjustments	2024-25 Amended Budget
OPERATING GRANT MINISTRY OF EDUCAT	88,810,934		643,586					89,454,520
OTHER MINISTRY OF EDUCATION GRANTS	1,676,147		507,274	82,597		30,000		2,296,018
PROVINCIAL GRANTS OTHER	68,788		12,589					81,377
SUMMER SCHOOL FEES	940		-940					0
CONTINUING EDUCATION	1,900							1,900
OFFSHORE TUITION FEES	2,454,000		196,000					2,650,000
MISCELLANEOUS REVENUE	436,115		-5,340			-56,652		374,123
COMMUNITY USE OF FACILITIES	609,667		105,570					715,237
INTEREST ON SHORT TERM INVESTMENT	530,000		-130,000					400,000
APPROPRIATED SURPLUS	-							0
Total Revenue	94,588,491	0	1,328,739	82,597	0	-26,652	0	95,973,175 A
PRINCIPALS & VP SALARIES	4,746,608			31,460		35,060		4,813,128
TEACHERS SALARIES	41,854,910			1,095,124		30,000		42,980,034
SUPPORT STAFF SALARIES	6,604,951			94,865	22,000	-104,016		6,617,800
EDUCATIONAL ASSISTANTS SALARIES	9,900,353			213,251		-7,000		10,106,604
OTHER PROFESSIONAL SALARIES	3,026,270			22,300		20,000		3,068,570
SUBSTITUTE SALARIES	3,379,973	7,824		-14,252		-102,180	7,731	3,279,096
EMPLOYEE BENEFITS	17,452,676	1,956		438,509	5,500	-1,973	4,187	17,900,855
STAFF SALARIES (INCLUDING BENEFITS)	86,965,741	9,780	0	1,881,256	27,500	-130,109	11,918	88,766,086
SERVICES	2,186,092	7,000			75,915	104,869	484,198	2,858,074
LEGAL COSTS	82,949					-14,000		68,949
STUDENT TRANSPORTATION	82,550				75,000	12,961		170,511
PROFESSIONAL DEVELOPMENT & TRAVEL	527,086				27,750		-3,780	551,056
RENTALS & LEASES	278,362				17,011			295,373
DUES & FEES	110,714						-3,500	107,214
INSURANCE	155,158				23,672			178,830
SUPPLIES	1,909,784	21,022			15,000	-63,302	-14,166	1,868,338
UTILITIES	596,049							596,049
GAS - HEAT	278,790							278,790
CARBON TAX EXP	31,000							31,000
WATER & SEWAGE	240,432							240,432
GARBAGE & RECYCLE	102,386							102,386
FURNITURE & EQUIPMENT REPLACEMENT	838,460					191,436		1,029,896
COMPUTER & EQUIPMENT REPLACEMENT	761,847						-460,227	301,620
LOCAL CAPITAL	0							0
Total Expense	95,147,400	37,802	0	1,881,256	261,848	101,855	14,443	97,444,604
Opening Accumulated Surplus (per FS)	2,309,512							2,309,512
Effects on Surplus Reserve	-558,909	-37,802	1,328,739	-1,798,659	-261,848	-128,507	-14,443	-1,471,429
Anticipated ending surplus	1,750,603							838,083

NOTE A

Revenue has increased since preliminary budget approvals in May 2024 primarily because of the December operating grant recalculation where higher than anticipated enrolment in September 2024 contributed to a \$644K increase in revenue. A further \$350K increase has been made to revenue for the expected operating grant increase resulting from the February 1701 capture and \$150K for the expected increase in funding for graduated adults relating to continuing education programs. Increases to facility rental revenue and international education revenue have been made to reflect activity to date and changes to original assumptions. Offsetting these increases is a decrease in miscellaneous revenue relating to lower registration at the Tweedsmuir Child Care Centre and a decrease in investment revenue on short-term investments due to falling interest rates.

NOTE B

The District anticipates salaries and benefits to be higher than originally estimated in the preliminary budget as a result of higher than anticipated enrolment growth. An increase to enrolling and non-enrolling teachers was needed to support student growth as well as an increase to educational assistants as enrolment of diverse learners saw increases as well. Additional teachers to support the mid-year priority approved by the Board to increase VP time at school sites also contributes to the increase in salaries and benefits. Savings in substitutes salaries due to the reallocation in priority TTOC salaries offsets these increases.

NOTE C

Increased service costs of approximately \$672K are offset by a \$460K decrease in computer and equipment replacement costs. Amounts originally budgeted for technology computer hardware purchases have been reprioritized to address technology related service requirements and licencing costs, for a net increase in total expense of \$212K.

NOTE D

Additional student transportation costs of \$88K relating to a second school bus service for students with diverse abilities has been adjusted for in the amended budget.

NOTE E

Additional costs of \$191K for portables and furniture and equipment have been included to reflect actual costs incurred to accommodate enrolment growth.

Amended Annual Budget

School District No. 40 (New Westminster)

June 30, 2025

School District No. 40 (New Westminster)

June 30, 2025

Table of Contents

Bylaw	1
Amended Annual Budget - Revenue and Expense - Statement 2	2
Amended Annual Budget - Changes in Net Financial Assets (Debt) - Statement 4	4
Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund - Schedule 1	5
Amended Annual Budget - Operating Revenue and Expense - Schedule 2	6
Schedule 2A - Amended Annual Budget - Schedule of Operating Revenue by Source	7
Schedule 2B - Amended Annual Budget - Schedule of Operating Expense by Object	8
Schedule 2C - Amended Annual Budget - Operating Expense by Function, Program and Object	9
Amended Annual Budget - Special Purpose Revenue and Expense - Schedule 3	11
Schedule 3A - Amended Annual Budget - Changes in Special Purpose Funds	12
Amended Annual Budget - Capital Revenue and Expense - Schedule 4	15

*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 40 (NEW WESTMINSTER) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2024/2025 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 40 (New Westminister) Amended Annual Budget Bylaw for fiscal year 2024/2025.
3. The attached Statement 2 showing the estimated revenue and expense for the 2024/2025 fiscal year and the total budget bylaw amount of \$122,023,998 for the 2024/2025 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2024/2025.

READ A FIRST TIME THE 25th DAY OF FEBRUARY, 2025;

READ A SECOND TIME THE 25th DAY OF FEBRUARY, 2025;

READ A THIRD TIME, PASSED AND ADOPTED THE 25th DAY OF FEBRUARY, 2025;

(Corporate Seal)

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 40 (New Westminister) Amended Annual Budget Bylaw 2024/2025, adopted by the Board the 25th DAY OF FEBRUARY, 2025.

Secretary Treasurer

School District No. 40 (New Westminster)

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2025

	2025 Amended Annual Budget	2025 Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	8,027,938	7,958,000
Adult	84,813	83,000
Total Ministry Operating Grant Funded FTE's	8,112,750	8,041,000
Revenues	\$	\$
Provincial Grants		
Ministry of Education and Child Care	105,912,795	102,379,666
Other	222,377	268,775
Tuition	2,651,900	2,456,840
Other Revenue	2,579,177	2,275,483
Rentals and Leases	715,237	609,667
Investment Income	410,000	540,000
Amortization of Deferred Capital Revenue	6,606,440	6,504,158
Total Revenue	119,097,926	115,034,589
Expenses		
Instruction	98,216,015	94,263,725
District Administration	4,590,593	4,246,464
Operations and Maintenance	16,162,800	15,404,092
Transportation and Housing	1,013,752	882,936
Total Expense	119,983,160	114,797,217
Net Revenue (Expense)	(885,234)	237,372
Budgeted Allocation (Retirement) of Surplus (Deficit)	1,471,434	558,911
Budgeted Surplus (Deficit), for the year	586,200	796,283
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	586,200	796,283
Budgeted Surplus (Deficit), for the year	586,200	796,283

School District No. 40 (New Westminster)

Amended Annual Budget - Revenue and Expense
Year Ended June 30, 2025

	2025 Amended Annual Budget	2025 Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	96,119,609	93,547,402
Operating - Tangible Capital Assets Purchased	1,325,000	1,600,000
Special Purpose Funds - Total Expense	16,189,171	13,716,102
Special Purpose Funds - Tangible Capital Assets Purchased	215,838	215,838
Capital Fund - Total Expense	7,674,380	7,533,713
Capital Fund - Tangible Capital Assets Purchased from Local Capital	500,000	500,000
Total Budget Bylaw Amount	122,023,998	117,113,055

Approved by the Board

Signature _____ Date _____
Signature _____ Date _____
Signature _____ Date _____

DRAFT

School District No. 40 (New Westminster)

Amended Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2025

	2025 Amended Annual Budget	2025 Annual Budget
	\$	\$
Surplus (Deficit) for the year	(885,234)	237,372
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(1,540,838)	(1,815,838)
From Local Capital	(500,000)	(500,000)
From Deferred Capital Revenue	(15,284,166)	(17,040,341)
Total Acquisition of Tangible Capital Assets	(17,325,004)	(19,356,179)
Amortization of Tangible Capital Assets	7,674,380	7,533,713
Total Effect of change in Tangible Capital Assets	(9,650,624)	(11,822,466)
Acquisitions of Prepaid Expenses	(300,000)	(300,000)
Use of Prepaid Expenses	300,000	300,000
	-	-
(Increase) Decrease in Net Financial Assets (Debt)	(10,535,858)	(11,585,094)

School District No. 40 (New Westminster)

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund
Year Ended June 30, 2025

	Operating Fund	Special Purpose Fund	Capital Fund	2025 Amended Annual Budget
	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	2,309,512	-	30,315,367	32,624,879
Changes for the year				
Net Revenue (Expense) for the year	(146,434)	215,838	(954,638)	(885,234)
Interfund Transfers				
Tangible Capital Assets Purchased	(1,325,000)	(215,838)	1,540,838	-
Net Changes for the year	(1,471,434)	-	586,200	(885,234)
Budgeted Accumulated Surplus (Deficit), end of year	838,078	-	30,901,567	31,739,645

School District No. 40 (New Westminster)

Amended Annual Budget - Operating Revenue and Expense

Year Ended June 30, 2025

	2025 Amended Annual Budget	2025 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	91,750,538	90,487,081
Other	81,377	68,788
Tuition	2,651,900	2,456,840
Other Revenue	374,123	436,115
Rentals and Leases	715,237	609,667
Investment Income	400,000	530,000
Total Revenue	95,973,175	94,588,491
Expenses		
Instruction	82,796,408	81,317,100
District Administration	4,501,083	4,156,954
Operations and Maintenance	8,412,494	7,793,109
Transportation and Housing	409,624	280,239
Total Expense	96,119,609	93,547,402
Net Revenue (Expense)	(146,434)	1,041,089
Budgeted Prior Year Surplus Appropriation	1,471,434	558,911
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(1,325,000)	(1,600,000)
Total Net Transfers	(1,325,000)	(1,600,000)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 40 (New Westminster)

Amended Annual Budget - Schedule of Operating Revenue by Source
Year Ended June 30, 2025

	2025 Amended Annual Budget	2025 Annual Budget
	\$	\$
Provincial Grants - Ministry of Education and Child Care		
Operating Grant, Ministry of Education and Child Care	89,454,520	88,810,934
Other Ministry of Education and Child Care Grants		
Pay Equity	521,853	521,853
Funding for Graduated Adults	391,894	241,401
Student Transportation Fund	6,073	6,073
Support Staff Benefits Grant	100,413	97,000
FSA Scorer Grant	8,187	8,187
Child Care Funding	30,000	-
Labour Settlement Funding	887,598	801,633
Operating Grant - February Recalculation	350,000	-
Total Provincial Grants - Ministry of Education and Child Care	91,750,538	90,487,081
Provincial Grants - Other	81,377	68,788
Federal Grants	-	-
Tuition		
Summer School Fees	-	940
Continuing Education	1,900	1,900
International and Out of Province Students	2,650,000	2,454,000
Total Tuition	2,651,900	2,456,840
Other Revenues		
Miscellaneous		
Cafeteria	224,000	200,000
Miscellaneous	150,123	236,115
Total Other Revenue	374,123	436,115
Rentals and Leases	715,237	609,667
Investment Income	400,000	530,000
Total Operating Revenue	95,973,175	94,588,491

School District No. 40 (New Westminster)

Amended Annual Budget - Schedule of Operating Expense by Object
 Year Ended June 30, 2025

	2025 Amended Annual Budget	2025 Annual Budget
	\$	\$
Salaries		
Teachers	42,980,034	41,854,910
Principals and Vice Principals	4,813,128	4,746,606
Educational Assistants	10,106,604	9,900,353
Support Staff	6,617,800	6,604,951
Other Professionals	3,068,570	3,026,272
Substitutes	3,279,096	3,379,973
Total Salaries	70,865,232	69,513,065
Employee Benefits	17,900,855	17,452,674
Total Salaries and Benefits	88,766,087	86,965,739
Services and Supplies		
Services	2,927,027	2,269,041
Student Transportation	170,511	82,550
Professional Development and Travel	551,056	527,086
Rentals and Leases	295,373	278,362
Dues and Fees	107,214	110,714
Insurance	178,830	155,158
Supplies	1,874,854	1,910,095
Utilities	1,248,657	1,248,657
Total Services and Supplies	7,353,522	6,581,663
Total Operating Expense	96,119,609	93,547,402

School District No. 40 (New Westminster)

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2025

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	34,060,333	1,146,595		359,623		2,027,389	37,593,940
1.03 Career Programs	312,911			183,155		10,544	506,610
1.07 Library Services	181,811			48,893		13,116	243,820
1.08 Counselling	623,475			66,990		11,000	701,465
1.10 Inclusive Education	3,657,023		10,021,639	56,368	173,059	834,466	14,742,555
1.20 Early Learning and Child Care			18,818	44,286			63,104
1.30 English Language Learning	2,429,231					78,505	2,507,736
1.31 Indigenous Education	119,165	113,769		284,363			517,297
1.41 School Administration		3,449,626		1,371,024		63,090	4,883,740
1.60 Summer School	289,543	44,492	66,147			1,000	401,182
1.61 Continuing Education	489,839	30,181		69,582		10,773	600,375
1.62 International and Out of Province Students	815,692			61,770	396,000	2,000	1,275,462
Total Function 1	42,979,023	4,784,663	10,106,604	2,546,054	569,059	3,051,883	64,037,286
4 District Administration							
4.11 Educational Administration				190,404	595,771	4,939	791,114
4.40 School District Governance		28,465			280,860		309,325
4.41 Business Administration	1,011			560,171	1,239,008	16,619	1,816,809
Total Function 4	1,011	28,465	-	750,575	2,115,639	21,558	2,917,248
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				77,871	383,872	3,500	465,243
5.50 Maintenance Operations				2,779,094		181,700	2,960,794
5.52 Maintenance of Grounds				274,571			274,571
5.56 Utilities							-
Total Function 5	-	-	-	3,131,536	383,872	185,200	3,700,608
7 Transportation and Housing							
7.70 Student Transportation				189,635		20,455	210,090
Total Function 7	-	-	-	189,635	-	20,455	210,090
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	42,980,034	4,813,128	10,106,604	6,617,800	3,068,570	3,279,096	70,865,232

School District No. 40 (New Westminster)

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2025

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2025 Amended Annual Budget	2025 Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	37,593,940	9,290,943	46,884,883	1,681,654	48,566,537	48,169,636
1.03 Career Programs	506,610	135,601	642,211	80,750	722,961	716,551
1.07 Library Services	243,820	74,982	318,802	52,568	371,370	878,965
1.08 Counselling	701,465	181,407	882,872	18,831	901,703	1,090,828
1.10 Inclusive Education	14,742,555	4,144,823	18,887,378	195,554	19,082,932	18,587,940
1.20 Early Learning and Child Care	63,104	15,098	78,202	5,000	83,202	141,381
1.30 English Language Learning	2,507,736	638,965	3,146,701	3,184	3,149,885	2,185,999
1.31 Indigenous Education	517,297	130,035	647,332	49,277	696,609	782,276
1.41 School Administration	4,883,740	1,146,070	6,029,810	37,607	6,067,417	6,046,147
1.60 Summer School	401,182	90,532	491,714	5,493	497,207	327,412
1.61 Continuing Education	600,375	127,674	728,049	10,631	738,680	572,184
1.62 International and Out of Province Students	1,275,462	293,868	1,569,330	348,575	1,917,905	1,817,781
Total Function 1	64,037,286	16,269,998	80,307,284	2,489,124	82,796,408	81,317,100
4 District Administration						
4.11 Educational Administration	791,114	200,672	991,786	262,078	1,253,864	1,268,246
4.40 School District Governance	309,325	39,415	348,740	145,634	494,374	436,830
4.41 Business Administration	1,816,809	369,445	2,186,254	566,591	2,752,845	2,451,878
Total Function 4	2,917,248	609,532	3,526,780	974,303	4,501,083	4,156,954
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	465,243	105,204	570,447	167,515	737,962	695,874
5.50 Maintenance Operations	2,960,794	804,797	3,765,591	2,295,294	6,060,885	5,465,292
5.52 Maintenance of Grounds	274,571	83,757	358,328	59,082	417,410	435,706
5.56 Utilities	-	-	-	1,196,237	1,196,237	1,196,237
Total Function 5	3,700,608	993,758	4,694,366	3,718,128	8,412,494	7,793,109
7 Transportation and Housing						
7.70 Student Transportation	210,090	27,567	237,657	171,967	409,624	280,239
Total Function 7	210,090	27,567	237,657	171,967	409,624	280,239
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	70,865,232	17,900,855	88,766,087	7,353,522	96,119,609	93,547,402

School District No. 40 (New Westminster)

Amended Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2025

	2025 Amended Annual Budget	2025 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	14,058,955	11,892,585
Other	141,000	199,987
Other Revenue	2,205,054	1,839,368
Total Revenue	16,405,009	13,931,940
Expenses		
Instruction	15,419,607	12,946,625
District Administration	89,510	89,510
Operations and Maintenance	92,054	92,054
Transportation and Housing	588,000	587,913
Total Expense	16,189,171	13,716,102
Net Revenue (Expense)	215,838	215,838
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(215,838)	(215,838)
Total Net Transfers	(215,838)	(215,838)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 40 (New Westminster)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2025

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK
	\$	\$	\$	\$	\$	\$		\$	\$
Deferred Revenue, beginning of year	-	-	3,425	501,789	506,900	-	-	12,292	-
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	235,916	314,459				96,000	19,600	172,452	1,738,062
Provincial Grants - Other									
Other				120,000	1,750,000				20,000
	235,916	314,459	-	120,000	1,750,000	96,000	19,600	172,452	1,758,062
Less: Allocated to Revenue Recovered	235,916	314,459	3,425	140,000	1,800,000	96,000	19,600	172,452	1,758,062
Deferred Revenue, end of year	-	-	-	481,789	456,900	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	235,916	314,459	3,425			96,000	19,600	172,452	1,738,062
Provincial Grants - Other									
Other Revenue				140,000	1,800,000				20,000
	235,916	314,459	3,425	140,000	1,800,000	96,000	19,600	172,452	1,758,062
Expenses									
Salaries									
Teachers								77,500	585,765
Principals and Vice Principals									
Educational Assistants		251,570							746,338
Support Staff						67,510	5,000		
Other Professionals									48,034
Substitutes						4,860			
	-	251,570	-	-	-	72,370	5,000	77,500	1,380,137
Employee Benefits		62,889				20,130	1,000	25,000	341,025
Services and Supplies	20,078		3,425	140,000	1,800,000	3,500	13,600	69,952	36,900
	20,078	314,459	3,425	140,000	1,800,000	96,000	19,600	172,452	1,758,062
Net Revenue (Expense) before Interfund Transfers	215,838	-	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	(215,838)								
	(215,838)	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-
Additional Expenses funded by, and reported in, the Operating Fund		55,000				10,000			

School District No. 40 (New Westminster)

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2025

	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing	Classroom Enhancement Fund - Remedies	Mental Health in Schools	Changing Results for Young Children	Seamless Day Kindergarten	Student & Family Affordability	JUST B4	SEY2KT (Early Years to Kindergarten)
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	-	-	-	-	-	3,750	223,976	2,949	-
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	425,529	8,328,358	666,174	52,000	6,750	110,800		25,000	19,000
Provincial Grants - Other						141,409		46,946	
Other						252,209	-	71,946	19,000
	425,529	8,328,358	666,174	52,000	6,750	255,959	223,976	74,895	19,000
Less: Allocated to Revenue Recovered	425,529	8,328,358	666,174	52,000	6,750	255,959	223,976	74,895	19,000
Deferred Revenue, end of year	-	-	-	-	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	425,529	8,328,358	666,174	52,000	6,750	110,800	223,976	25,000	19,000
Provincial Grants - Other						145,159		49,895	
Other Revenue						255,959	223,976	74,895	19,000
	425,529	8,328,358	666,174	52,000	6,750	255,959	223,976	74,895	19,000
Expenses									
Salaries									
Teachers		6,712,685		41,600					
Principals and Vice Principals	24,000								
Educational Assistants									
Support Staff	178,431					179,793		43,858	
Other Professionals									
Substitutes	107,670				5,500	14,468		6,524	5,084
	310,101	6,712,685	-	41,600	5,500	194,261	-	50,382	5,084
Employee Benefits	76,928	1,615,673		10,400	1,250	44,948		10,964	1,250
Services and Supplies	38,500		666,174			16,750	223,976	13,549	12,666
	425,529	8,328,358	666,174	52,000	6,750	255,959	223,976	74,895	19,000
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	-	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-
Additional Expenses funded by, and reported in, the Operating Fund									

School District No. 40 (New Westminster)

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2025

	ECL Early Care & Learning	Feeding Futures Fund	Apprentice Program	Queensborough Bus Pilot	Work Experience Enhancement	TOTAL
	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	173,622	-	-	176,364	50,000	1,655,067
Add: Restricted Grants						
Provincial Grants - Ministry of Education and Child Care	175,000	858,454		538,000		13,781,554
Provincial Grants - Other			141,000			141,000
Other				50,000		2,128,355
	175,000	858,454	141,000	588,000	-	16,050,909
Less: Allocated to Revenue	175,000	858,454	141,000	588,000	50,000	16,405,009
Recovered				176,364		188,656
Deferred Revenue, end of year	173,622	-	-	-	-	1,112,311
Revenues						
Provincial Grants - Ministry of Education and Child Care	175,000	858,454		538,000	50,000	14,058,955
Provincial Grants - Other			141,000			141,000
Other Revenue				50,000		2,205,054
	175,000	858,454	141,000	588,000	50,000	16,405,009
Expenses						
Salaries						
Teachers			74,520		37,500	7,529,570
Principals and Vice Principals						24,000
Educational Assistants						997,908
Support Staff	40,000	11,000		10,000		535,592
Other Professionals	95,000	44,000		10,000		197,034
Substitutes						144,106
	135,000	55,000	74,520	20,000	37,500	9,428,210
Employee Benefits	35,000	12,971	16,721	3,000	12,500	2,291,649
Services and Supplies	5,000	790,483	49,759	565,000		4,469,312
	175,000	858,454	141,000	588,000	50,000	16,189,171
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	215,838
Interfund Transfers						
Tangible Capital Assets Purchased						(215,838)
	-	-	-	-	-	(215,838)
Net Revenue (Expense)	-	-	-	-	-	-
Additional Expenses funded by, and reported in, the Operating Fund						65,000

School District No. 40 (New Westminster)

Amended Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2025

	2025 Amended Annual Budget			2025 Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Provincial Grants				
Ministry of Education and Child Care	103,302		103,302	-
Investment Income		10,000	10,000	10,000
Amortization of Deferred Capital Revenue	6,606,440		6,606,440	6,504,158
Total Revenue	6,709,742	10,000	6,719,742	6,514,158
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	7,658,252		7,658,252	7,518,929
Transportation and Housing	16,128		16,128	14,784
Total Expense	7,674,380	-	7,674,380	7,533,713
Net Revenue (Expense)	(964,638)	10,000	(954,638)	(1,019,555)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	1,540,838		1,540,838	1,815,838
Total Net Transfers	1,540,838	-	1,540,838	1,815,838
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	500,000	(500,000)	-	
Total Other Adjustments to Fund Balances	500,000	(500,000)	-	
Budgeted Surplus (Deficit), for the year	1,076,200	(490,000)	586,200	796,283



Supplement to: OPEN SCHOOL BOARD MEETING

Date: February 25, 2025.

Submitted by: Marc Andres, Trustee

Item: **Requiring Action** Yes No **For Information**

Subject: Climate Action Policy

Background

While the Ministry of Education and Childcare and the New Westminster School District have both made commitments and taken actions to address climate change, there remains no School Board Policy to guide this work.

Policy remains the School Board’s most effective means of establishing and carrying forward clear values, goals, and key objectives. A climate policy is a realization of the Strategic Plan’s goal: *Develop an environmental strategy and climate action plan, and provide leadership in environmental education.* A commitment to a climate policy means a commitment to the learners entering New Westminster schools at four and five years old that when they leave at graduation, measurable progress has been made towards making their future cleaner and healthier.

Highlights of the work already completed in this area include: moving towards carbon neutrality through facilities upgrades to insulation, heat pumps, and other mechanical and structural items; environmental education grants to educators; funding a Climate Action Facilitator position; the development of a staff portal of resources; supporting outdoor educational spaces; supporting Environmental Clubs at multiple school sites.

A policy on climate change establishes the framework for the above work to continue, year after year. Considerations for key items and strategic goals that might be included in such a policy might include:

1. Monitor, set targets, and reduce greenhouse gas emissions through energy management activities, facilities upgrades, purchasing choices, and environmentally minded capital project designs.
2. Seek and establish partnerships that: enhance energy efficiency and conservation efforts; mitigate the impacts of climate change on students, and; continually enhance climate education.



3. Engage school communities by: integrating action-oriented climate education across the curriculum; supporting and celebrating student and staff ideas and climate action leaders; continuing to develop resources for all members of the district to use, embedding a culture of sustainability into daily practices.
4. Enhance school spaces by: “greening” school grounds and improving outdoor learning spaces; promoting sustainable transportation options and practices.
5. Board advocacy to the Ministry and Education and Childcare and other relevant organizations to develop partnerships, seeks grants, and operationalize items that lie beyond the districts control.

Recommendation: THAT the Board of Education of School District No. 40 (New Westminster) develop a Climate Action Policy to guide the creation and support of a system-wide approach to environmental stewardship and education.