

ADMIN PROCEDURES MANUAL**Administrative Procedure 251 – Form 251-2****LEARNING RESOURCE REVIEW FORM**

This template must be completed by educators who would like to use a new resource in their instructional practice for a unit of study that has not been recommended by [FNESC](#) (First Nations Education Steering Committee), in a [Ministry of Education and Child Care](#) policy or curriculum document or reviewed by [Focused Education Resources](#) or [SOGI 1 2 3](#).

Process

- Educators must review the resource using the Focused Resource Selection Model (Appendix 1) and the District Criteria for the Selection of Learning Resources (251-1), complete this template and submit to the District Resource Selection and Review Committee.
- The District Resource Selection and Review Committee will review the template, and if appropriate, approve for interim use.
- The District Resource Selection and Review Committee will submit the resource to Focused Education for review.

Learning Resource:

Teacher Name:	Date:
School:	Course/Grade:
Title of Resource:	Publisher:
Author(s):	Publication Date:

1. How does this resource align with the Big Ideas, Content, Curricular and Core Competencies of the BC curriculum?

2. How does this resource fit with the emotional maturity, cognitive level and lived experiences of the students?

3. How is this resource reflective of the diverse experiences and perspectives of your students and the broader community?

4. How does the resource promote engagement of students?

5. How does personal opinion and bias influence your decision-making around selecting this resource?

6. How well does this resource fit with your students and your instructional purpose?

--

7. How will you use this resource?

--

8. Does the resource contain controversial topics or sensitive issues in relation to equity, diversity, inclusion and anti-racism and if so, how will you mitigate potential harm to students in the use of this resource?

--

For Review Team use only	Yes	No
Date Formal Focused Ed. Review Requested:		
Date Formal Focused Ed. Review Completed:		

References: *Administrative Procedure 251 – Learning Resources*

Related Documents:

- Focused Education Resources – Resource Selection Model (Appendix 1)*
- Form 251-1: District Criteria for the Selection of Learning Resource*
- Form 251-3: Learning Resource Concern Form*
- Form 251-4: Reconsideration of Learning Resources Form*