

ADMIN PROCEDURES MANUAL

Administrative Procedure 251 – Form 251-4

RECONSIDERATION OF LEARNING RESOURCES FORM

Concern initiated by:		Date:	
Role in the school community member:	<input type="checkbox"/> Parent/guardian	<input type="checkbox"/> Student	<input type="checkbox"/> Staff
Phone Number:	Email:		
Address:			
School Community:	Course/Grade:		
Title of Resource:	Author(s):		
Publisher:	Publication Date:		
Have you discussed the resource with:	<input type="checkbox"/> Teacher	<input type="checkbox"/> Principal	

1. What brought this resource to your attention?

2. Please list your specific concerns with this resource. Include location information (e.g., page, chapter, link).

3. What do you believe the negative effects of this resource might be?

4. What action are you requesting regarding this resource?

For Review Team use only	
Date of Reconsideration Meeting	
Ways to mitigate specific concerns	
Follow up with individual reporting concern (date/action)	

References: **Administrative Procedure 251 – Learning Resources**

Related Documents:

- Focused Education Resources – Resource Selection Model (Appendix 1)*
- Form 251-1: District Criteria for the Selection of Learning Resources*
- Form 251-2: Learning Resource Review Form*
- Form 251-3: Learning Resource Concern Form*