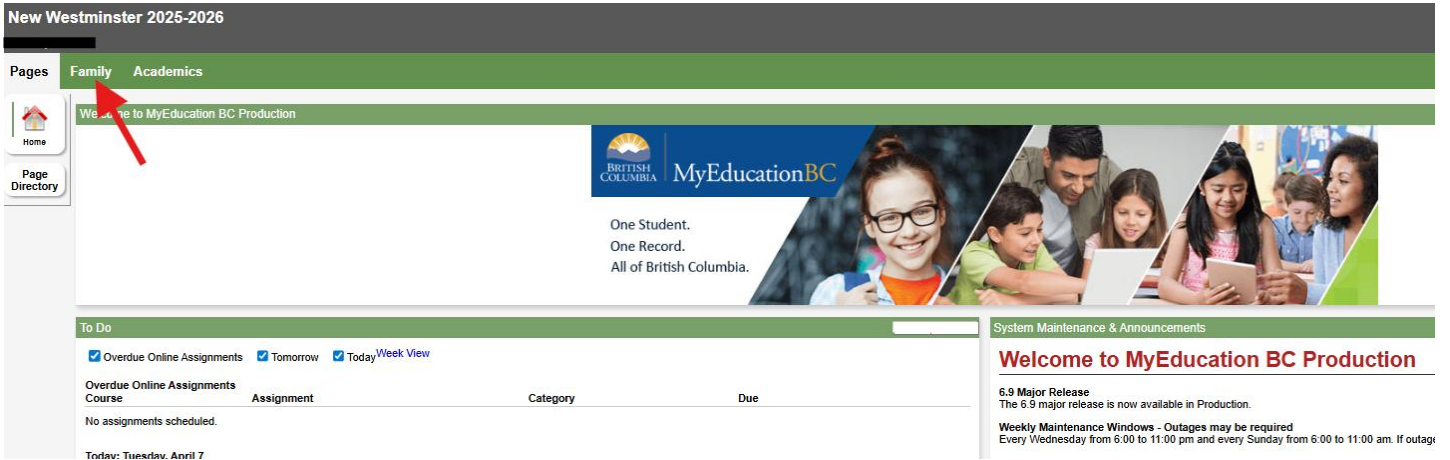


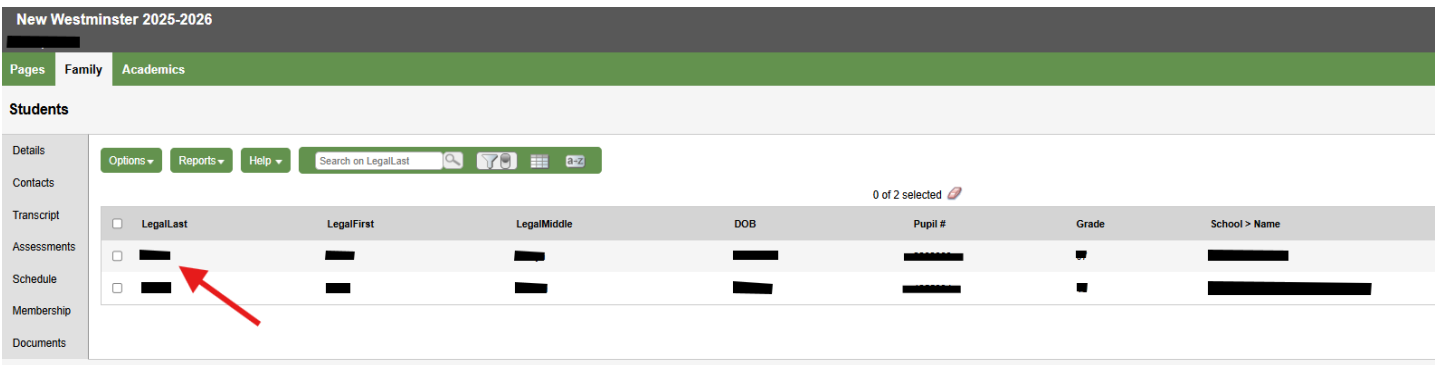
1. Log in to your MyEd Family Portal Account using the following link:
<https://myeducation.gov.bc.ca/aspen-login/?deploymentId=aspen>

2. Click the “Family” Top Tab.



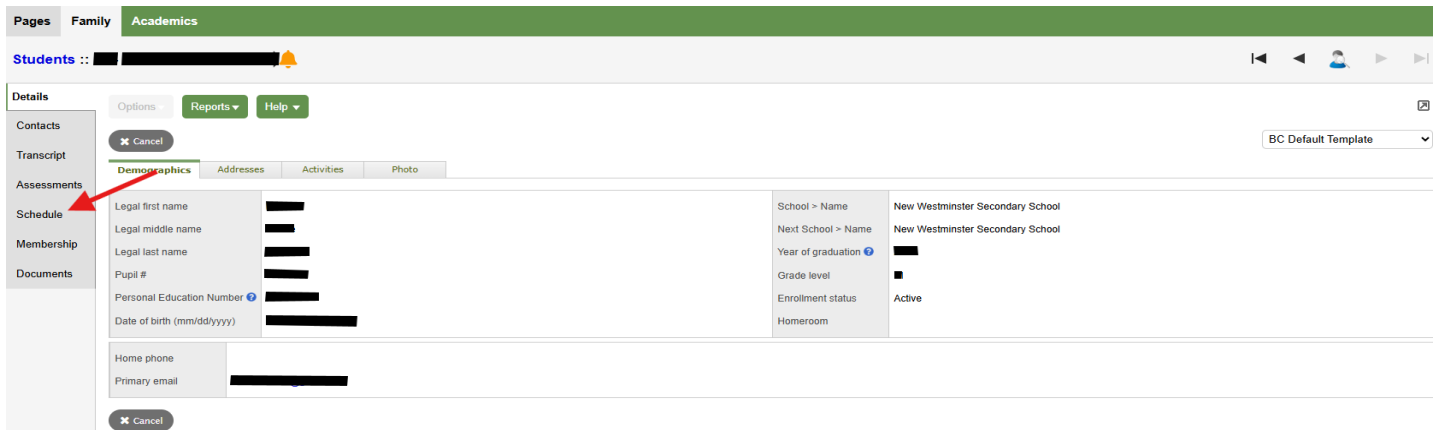
The screenshot shows the MyEd BC Family Portal home page. At the top, there are navigation tabs for 'Pages', 'Family', and 'Academics'. The 'Family' tab is highlighted with a red arrow. Below the navigation, there is a banner for 'MyEducation BC' with the text 'One Student. One Record. All of British Columbia.' and an image of students. On the left, there is a 'To Do' section with a table of overdue online assignments. On the right, there is a 'System Maintenance & Announcements' section with a 'Welcome to MyEducation BC Production' message.

3. Click the name of your student.



The screenshot shows the 'Students' list page. On the left, there is a sidebar with navigation tabs: 'Details', 'Contacts', 'Transcript', 'Assessments', 'Schedule', 'Membership', and 'Documents'. The 'Schedule' tab is highlighted with a red arrow. The main area shows a table of students with columns for 'LegalLast', 'LegalFirst', 'LegalMiddle', 'DOB', 'Pupil #', 'Grade', and 'School > Name'. A red arrow points to the first student's name in the 'LegalLast' column.

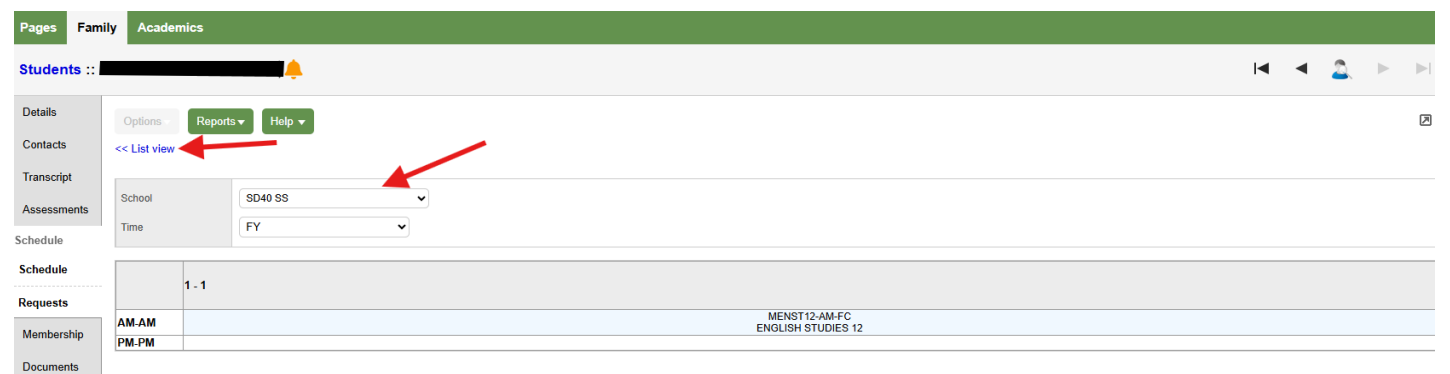
4. Click the “Schedule” Side Tab.



The screenshot shows the 'Schedule' page for a student. On the left, there is a sidebar with navigation tabs: 'Details', 'Contacts', 'Transcript', 'Assessments', 'Schedule', 'Membership', and 'Documents'. The 'Schedule' tab is highlighted with a red arrow. The main area shows a form with fields for 'Legal first name', 'Legal middle name', 'Legal last name', 'Pupil #', 'Personal Education Number', 'Date of birth', 'Home phone', and 'Primary email'. There are also fields for 'School > Name', 'Next School > Name', 'Year of graduation', 'Grade level', 'Enrollment status', and 'Homeroom'. A red arrow points to the 'Schedule' tab in the sidebar.

5. Your student’s schedule will now open.

6. Change the view to “List view” and use the School pull-down menu to select the correct school (e.g. SD40 SS for Summer Learning).



The screenshot shows the 'Schedule' page for a student. On the left, there is a sidebar with navigation tabs: 'Details', 'Contacts', 'Transcript', 'Assessments', 'Schedule', 'Membership', and 'Documents'. The 'Schedule' tab is highlighted with a red arrow. The main area shows a form with fields for 'School' and 'Time'. The 'School' field is a pull-down menu with 'SD40 SS' selected. A red arrow points to the 'School' field. Below the form, there is a table with columns for 'AM-AM', 'PM-PM', and 'Requests'. The 'Requests' column shows 'MENST12-AM-FC' and 'ENGLISH STUDIES 12'. A red arrow points to the '<< List view' link in the top left corner of the main area.