

When using digital devices, I will...

- Be prepared to learn each day
- Always bring my best
- Use digital devices appropriately
- Protect myself online
- Be kind, respectful and supportive
- Keep my device in good working condition
- Treat all devices with care

About my personal device: I will...

- Bring my device fully charged every day to school.
- Take my device home everyday
- Bring my power cord each day or leave an extra one at school.
- Label my device, power cord and case with my full name.
- Safeguard my device in a sleeve, backpack and/or protective case.
- Keep my device software up to date and legal
- Install an up-to-date virus protection software
- Use a screen lock or password on my device
- Personalize my device in school appropriate ways to easily recognize it. Device personalization must not violate the School District Guidelines.

Digital Citizenship and Online Safety: I will...

- Follow the **District Student Digital Device User Agreement** guidelines.
- Participate in lessons on Digital Citizenship
- Keep my passwords private
- Report misconduct or unsafe situation to a trusted adult
- Take ownership and be a part of the solution

Before and After School, I will...

- Keep my device in my backpack when traveling to and from school
- Avoid placing excessive amount of additional object in my backpack that could damage my device
- Make arrangements with a parent, coach, or other trusted adult to keep my device safe during after-school activities

DO NOT LEAVE YOUR BACKPACK UNATTENDED THE SCHOOL IS NOT RESPONSIBLE FOR IT

During Class Time, I will...

- Keep my device with me or locked in the classroom/locker at all times.
- Be the only person using my device
- Only use my device when permitted by my teacher during class time, for learning activities.
- Only work on the educational task assigned by my teacher
- Always mute my device sound unless my teacher gives me permission.
- Respect and care for my device and other's devices
- Keep my power cord neat and out of people's way
- Not eat or drink while devices are in use
- Troubleshoot my device issues first, then seek help if needed

During Recess and Lunch, I will...

- Always place my device in a locked classroom or my locker
- Ask an adult for assistance if I need it

Possible Consequences if BYOD expectations are not followed:

- Device collected and turned it into the office. Meet with an administrator in the office to retrieve it.
- Loss of district device privileges
- Disciplinary action through the school or District code of conduct.

Parent/Guardian and Child Commitment

As the parent / guardian of _____, I understand that the security and storage of personal digital
(STUDENT PRINT NAME HERE)

devices are the student's and family's responsibility. The District and the school assume no responsibility for the safety, security, loss, damage, repair, or replacement of personal electronic devices. Our family has read and discussed the BYOD handbook, BYOD Responsibility contract and Digital Device User Agreement. We understand that it is all our responsibility to work together to create a safe and respectful community, where every student uses digital devices in a responsible way.

I _____ have read the BYOD Responsibility contract and Digital Device User Agreement with my
(STUDENT PRINT NAME HERE)

parents and I am committed to doing my part in creating a safe and respectful community where I use digital devices in a responsible way.

PARENT/GUARDIAN PRINT NAME

PARENT/GUARDIAN SIGNATURE

Date: _____

STUDENT PRINT NAME

STUDENT SIGNATURE