

Appendix A: Information Sharing with Law Enforcement – Reporting Log (Confidential)

This form is to be completed by site or district administration following non-emergency disclosure of personal information to police. Submit this form to the District Vice-principal Safe and Caring Schools.

Date of Disclosure: _____

School / Site: _____

Role Authorizing Disclosure:

☐ Principal ☐ Vice-Principal ☐ District VP ☐ Superintendent / Designate

Nature of Incident (check all that apply):

☐ Immediate safety concern

☐ Threat Assessment

☐ Child protection

☐ Non-emergency police assistance

☐ Other (briefly describe): _____

Type of Information Shared (check all that apply):

☐ Demographic information

☐ Safety-related concern

☐ Contextual wellbeing information

☐ Attendance or supervision context

☐ Other (briefly describe): _____

Legal Authority Relied Upon:

☐ FOIPPA s.33

☐ FOIPPA s.33.1

☐ FOIPPA s.33.2

☐ Child, Family and Community Service Act

☐ Other statutory authority: _____

Disclosure Type:

☐ Emergency ☐ Non-Emergency

Completed by (role only): _____

Date: _____